

IEGD REGISTRATION, PAYMENT AND REFUND INFORMATION FOR FALL 2021 and SPRING 2022

Please bookmark the website below. Your “go to place” to find information about the Inclusive Education Graduate Diploma (courses: name, section, general information, upcoming, new, added, etc.):

<https://education.viu.ca/iegd/inclusive-education-graduate-diploma-schedule>

REGISTRATION, FEES AND REFUND			
SEMESTER START DATE	REGISTRATION Through your online VIU student record under “Web registration”	FEES DUE DATE*	WITHDRAWAL/ REFUND POLICY
September 7, 2021	<p>Use “September 2021”</p> <p>*After <u>September 15, 2021</u>, you must register with a “Late Course Add” form available from the department.</p>	Tuesday September 21, 2021	<p>Monday, September 20, 2021: Last day to drop a Fall Semester course without having to fully pay for it. Please note that if you withdraw from all courses on or after September 7, 2021 you will be assessed a fee of \$200.</p>
January 6, 2022	<p>Use “January 2022”</p> <p>* After <u>January 14, 2021</u>, you must register with a “Late Course Add” form available from the department.</p>	Thursday January 20, 2022	<p>Wednesday, January 19, 2022: Last day to drop a Spring Semester course without having to fully pay for it. Please note that if you withdraw from all courses or on or after January 6, 2022, you will be assessed a fee of \$200.</p>

* If you register for a course after the “Fees Due Date”, the fees will be due immediately.

CONTACT INFORMATION			
General program information	Liana Peterson Department Assistant	educ.gp@viu.ca	250-753-3245 Local 2530
Advising	Lis Kroeker Chair	elisabeth.kroeker@viu.ca	250-753-3245 Local 2109
Registration, payment or refund	Carine Hutchinson Admissions and Registration	carine.hutchinson@viu.ca	250-753-3245 Local 2283

Your VIU Online Student Record: Your online student record is your toolbox of self-serve resources. Once you are provided with a VIU student number, you can access your online student record.

On the main page of your record you will see important messages below your name and address. These are updated frequently so please check them each time you log in.

On the left-hand side of the screen is a list of services. Most registration services are available online here; you can register for courses, pay your fees, update your address, and much more. Please become familiar with these tools as they will be very helpful throughout your time as a student at Vancouver Island University.